



# Al-Ameen Memorial Minority College

(Established under Article 30 of the Constitution of India as a Muslim Minority  
Govt. Aided General Degree College, Affiliated to the University of Calcutta  
and included Under Section 2(f) and 12B of the UGC Act, 1956.)

Jogibattala, P.O.- Dakshin Gobindapur, P.S.- Baruipur, Dist.-South 24 Parganas, Pin-700145  
Phone No.: 033 2437 0111, Email: [alameenmemorial@gmail.com](mailto:alameenmemorial@gmail.com), Website: [alameenmemorial.org](http://alameenmemorial.org)

## APPLICATION AND ACKNOWLEDGEMENT OF REFUND

Date:

To  
The Principal  
Al-Ameen Memorial Minority College  
Jogibattala, Baruipur  
Kolkata-700145

Kindly consider my application for refund as per the details mentioned below:

1. NAME OF THE STUDENT : .....
2. FATHER'S NAME : .....
3. ROLL NO : .....
4. STUDENT ID : .....
5. SEMESTER : .....
6. TYPE OF COURSE : .....
7. SUBJECT : .....
8. ADDRESS : .....
9. CONTACT NUMBER : .....
10. EMAIL ID : .....
11. NATURE OF REFUND : .....
12. BANK ACCOUNT NO. : .....
13. IFSC CODE : .....

14.

(Required documents: Xerox copy of Admission Form & Payment Receipt, Original Identity Card, Fees Card and Library Card and cancelled cheque)

Yours faithfully,

\_\_\_\_\_  
Signature of the Student

## ACKNOWLEDGEMENT RECEIVED

NAME:....., F/O:.....  
NATURE OF REFUND:.....  
Rs.:....., (Rupees.....)  
Date:.....

**Note: Refund will be made by account payee cheque in the name of the Candidate.  
Refund Policy of this Minority College.**

**CHECKED AND RECEIVED BY**